

SOCIAL SCIENCE GAZETTEER

GUIDELINES FOR CONTRIBUTORS

Original unpublished research-based papers, articles in the area of Humanities, Science, Management, Law, etc with inter disciplinary approach *adhering* to the latest *plagiarism* rules can be submitted in *.doc* or *.docx* format. Book Review can be submitted too.

A general guideline for contributor(s) is given below: -

Necessary / Compulsory Elements of Paper/Manuscript

TITLE PAGE – Title of the Paper; Name(s) of Author(s) their designation(s) and contact details to appear on the Title page only.

Corresponding Author to be marked with “#”.

ABSTRACT – All the Manuscripts should include an abstract of about 250 words and key words (Maximum-6).

MANUSCRIPT- The manuscript in English containing 3000 to 5000 words (6 to 10 A-4 size pages) leaving 2.54 cm / 1 inch margin on all sides of the page should be submitted. Justify margins. *Due emphasis should be on Methodological Frame and Conclusion(s). They should be well emphasised and elaborate.*

FONT - ENGLISH TIMES NEW ROMAN FONT SIZE 12

FOOTNOTES – All footnotes should be indicated by serial number marked as superscript in the text and cited under Notes at the end of the manuscript bearing corresponding numbers.

TABLES AND FIGURES–Tables / Figures should be numbered in serial order of appearance (Table1, Table2, Figure1 etc.). Type each table on a separate sheet giving the corresponding table number and the caption. Each table must include headings for all columns and rows. Figures must be drawn using black ink on separate sheets and marked with the corresponding figure number and caption at the bottom.

REFERENCES–APA Style to be followed strictly.

✓ **In – Text References – located in the text for Rephrased or Quoted Information.**References should be embedded in the text indicated by serial number in a square bracket. Page numbers in the text are necessary only if the cited portion is a direct quote.

✓ **List of References – At the End of the paper arranged alphabetically.**

Examples of the detailed style of referencing: -

Books:

✓ **Book: One Author**

Prasad, R. (1991). *Science and technology: future perspectives*. Agra, India: Aadhar.

✓ **Edited Book:**

Jones, S (2000) Contemporary existentialist thought, in M Bradley (ed.). *A History of Modern Philosophy*, London: Thames Publication.P.P.39-57.

✓ **Book – Three to Five Authors**

Trivedi, A., Gupta, S. K., Verma, J. M. S. (2009). *Social kaleidoscope*. Agra, India: Y. K. Publishers.

✓ **Chapter or Section of Book – with an author**

Srivastava, S. S. (1995). Some perspectives of scientific socialisation for social development. In Prasad, R. (Ed.), *Science technology & quality of life* (pp. 160 - 169). Agra, India: Aadhar.

Journals:

Jones, P (2002) “Phenomenology in Sociological theory” *Journal of Interpretative studies* 28(3):202-30.

Ph.D. Thesis:

Collin, J. (2003) An The “Origins of the German University System”. Ph.D. thesis, University of North town, England.

Websites:

Jennings P. (2003) An annotated bibliography of contemporary psychology. (online) Available: [accessed 2nd Jan. 2003]

BOOK REVIEW: Book reviews must provide the following details, and in this order: Name of author/title of book, reviewed/place of publication/publisher/year of publications. Number of pages and price with binding specifications (PB or HB).

Two copies of books for review may be sent to Book Review Editor

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